Centers for Disease Control and Prevention (CDC)

National Center for Environmental Health (NCEH)

Division of Laboratory Sciences (DLS)

Newborn Screening and Molecular Biology Branch (NSMBB)

Newborn Screening Quality Assurance Program (NSQAP) Portal

LDPT Participant Guide

July 2026

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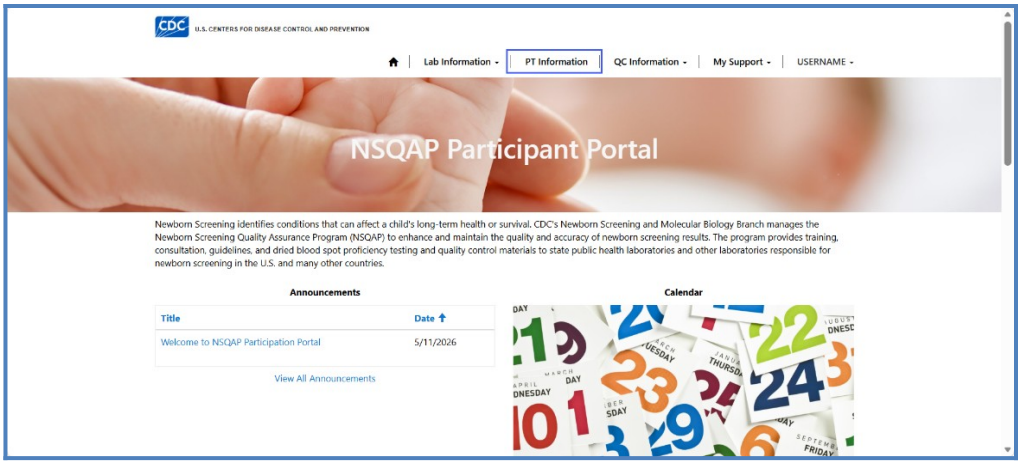
1. LDPT Program Enzyme, Method, and Cutoff Entry Page

1.1 Navigation

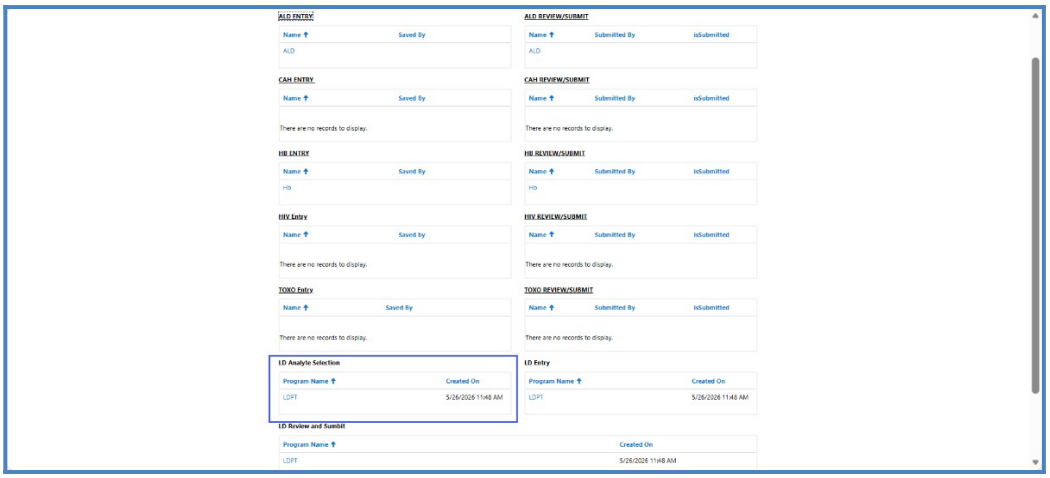
To enter and save LDPT data, navigate to the LDPT program entry page. Access the page from **the 'Disease Specific PT'** landing page within **'PT Information'**.

1. Click **'PT Information'** from the top menu.

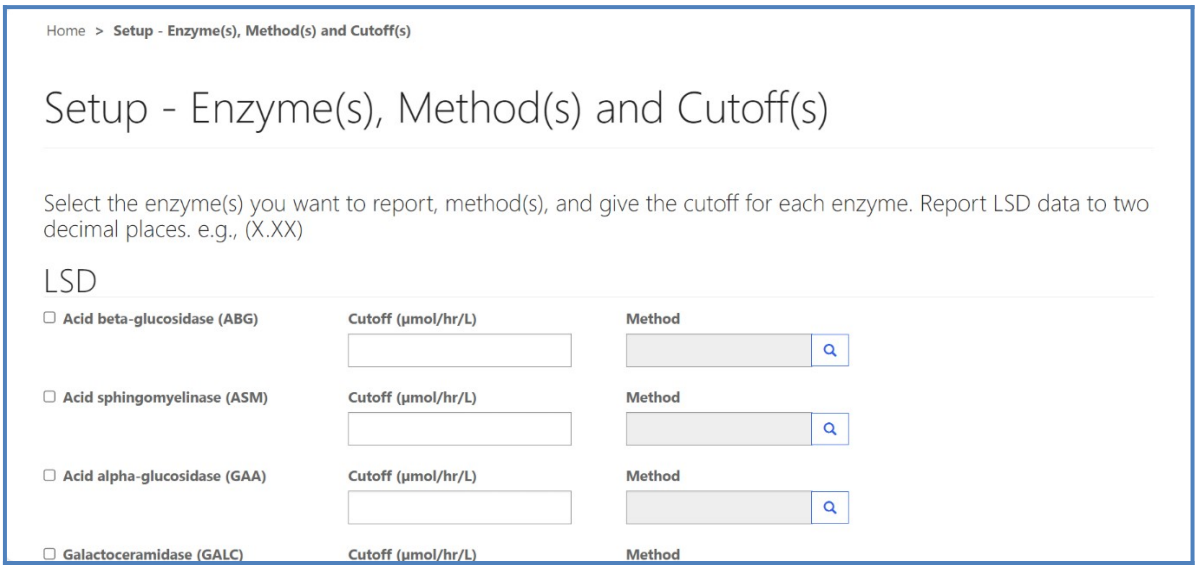


2. Click **'PT Information'** from the drop-down menu.

3. Select **'LDPT'** to navigate to the entry page.



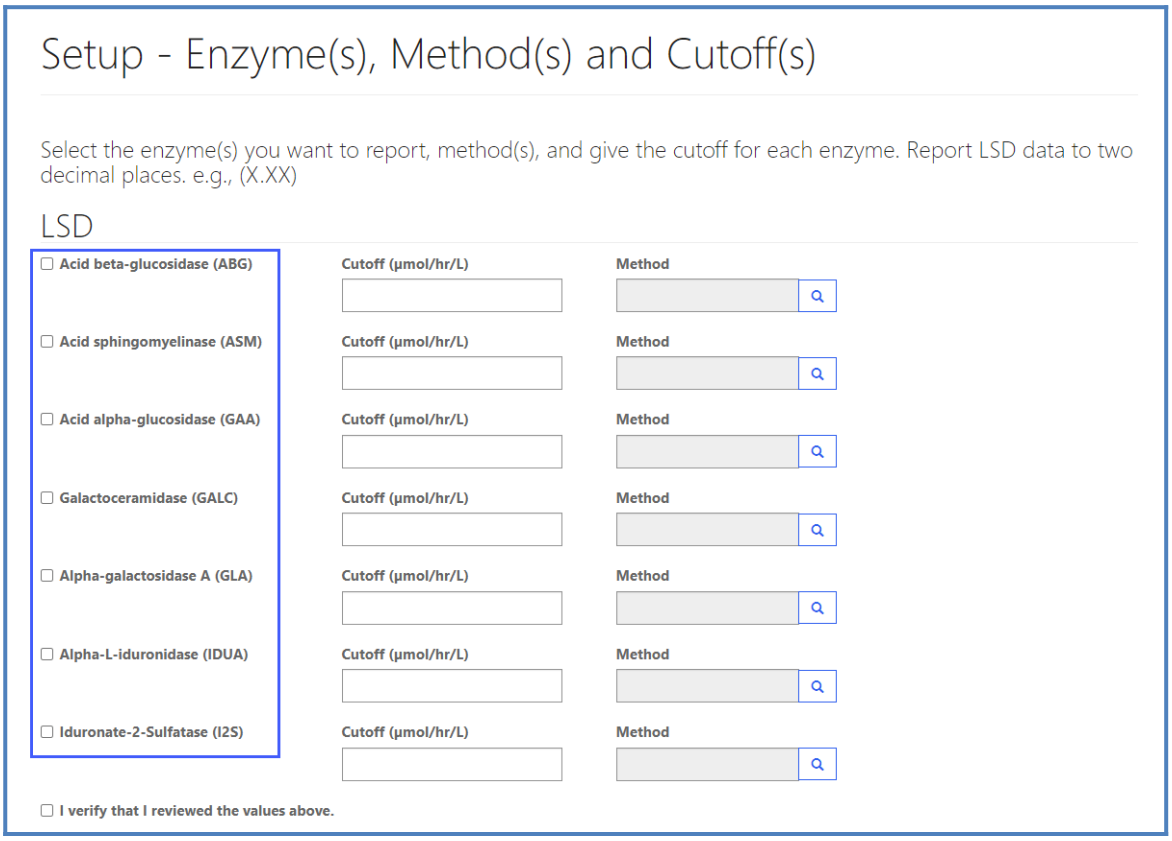
4. User will be directed to the LDPT **Enzyme**, **Method,** and **Cutoff** entry page to select **Enzymes** and enter **Method** and **Cutoff** data. Required fields are indicated with an asterisk(*).



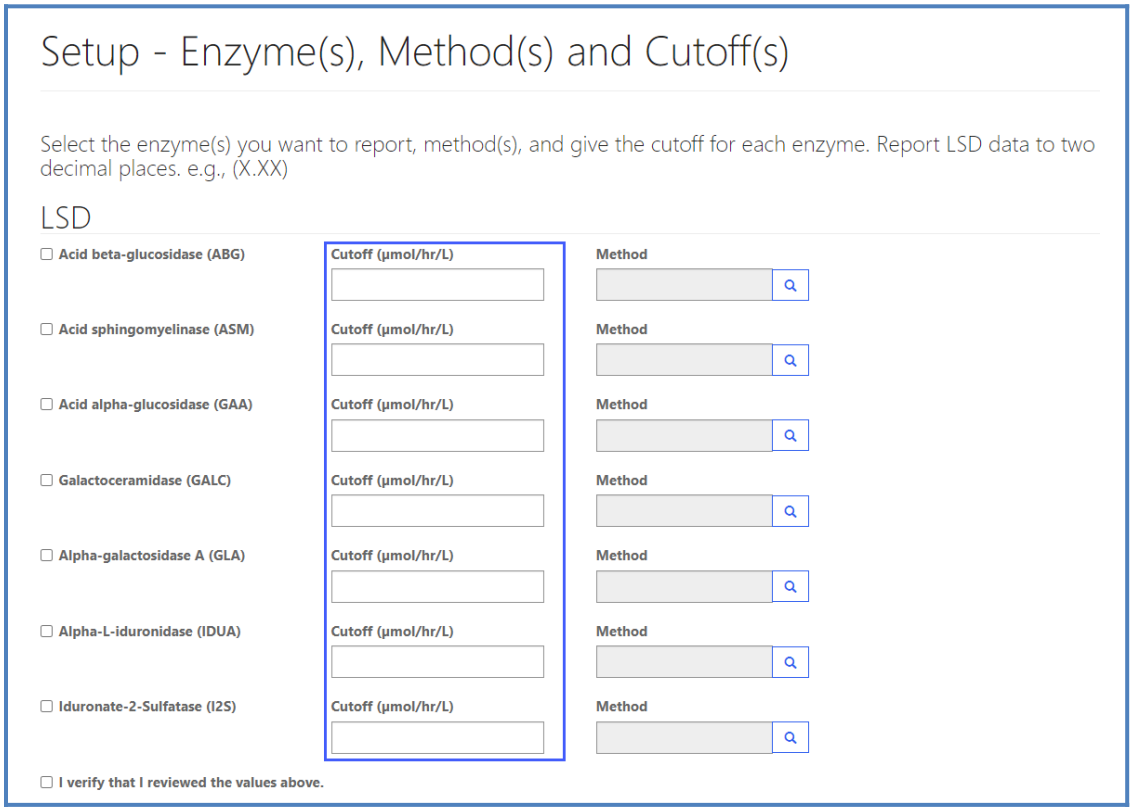
1.2 Entering Enzyme, Method, and Cutoff Information

From the 'Setup – Enzyme(s), Method(s) and Cutoff(s)' page, enter the Enzyme, Method, and Cutoff information. Navigation details can be found in Section 1.1.

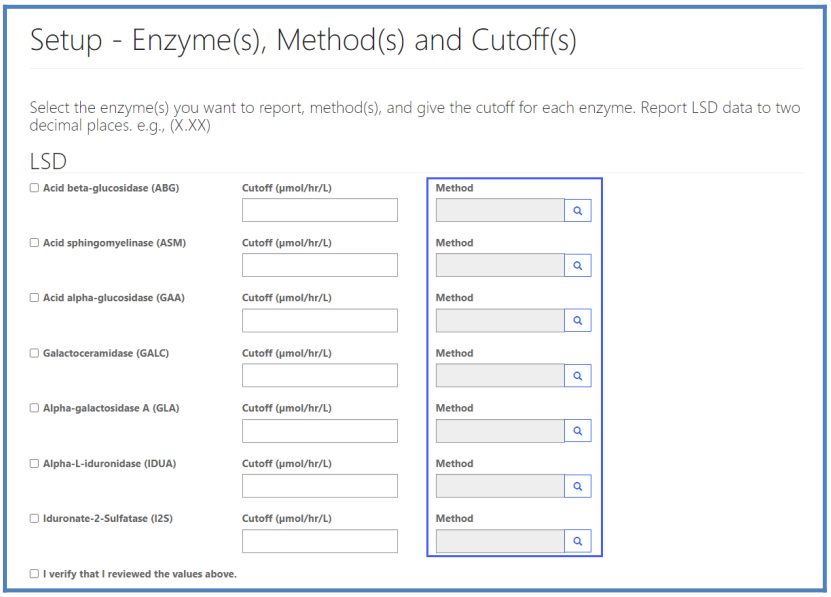
1. For each enzyme a User wants to report, select the checkmark before that enzyme's name.



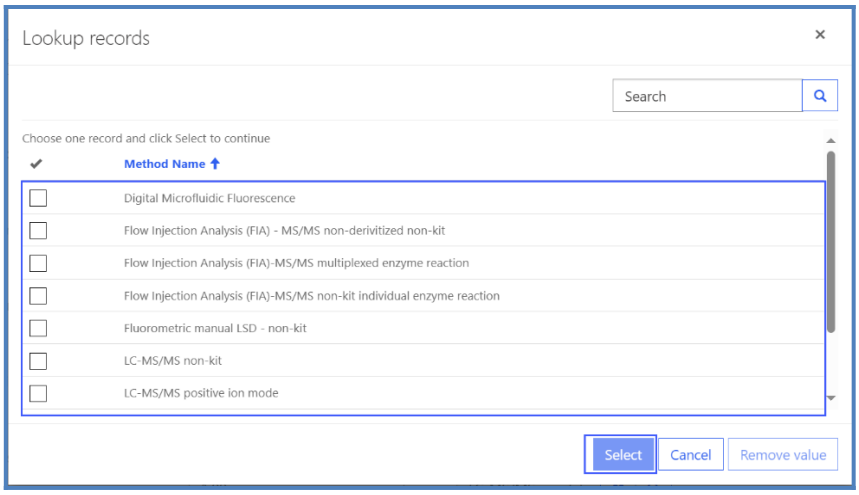
2. For each selected enzyme, enter the cutoff for that enzyme. Values should be entered to two decimal places.



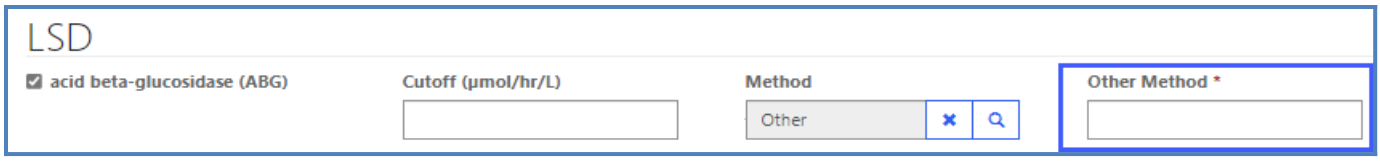
3. For each selected enzyme, select the method used by clicking the magnifying glass icon in the **Method** field to open the method selector.



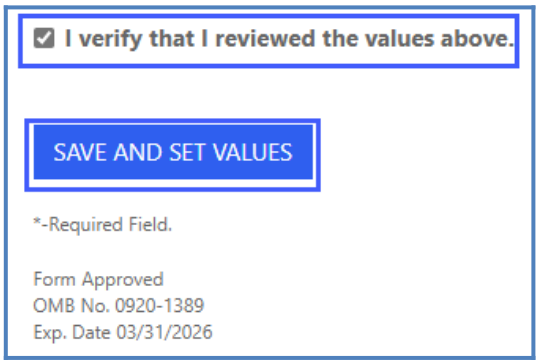
4. With the method selector open, click on a method name to choose a method, then click **Select**.



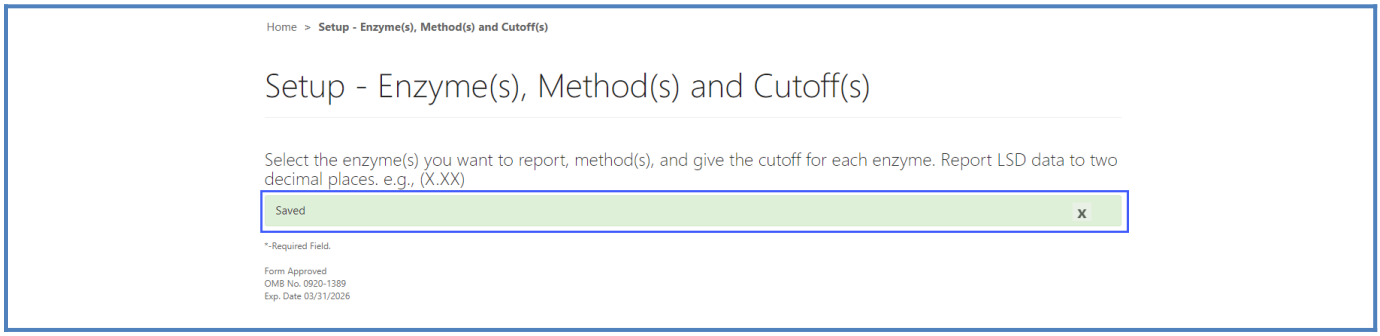
5. For each selected Enzyme, if 'Other' is selected Users are **required** to enter the other method used in the **Other Method** text entry field.



6. When all enzymes to be reported have been selected, and Cutoff and Method have been entered, verify the values are correct and then select the checkbox next to **I verify that I reviewed the values above.** Then click **Save and Set Values.**

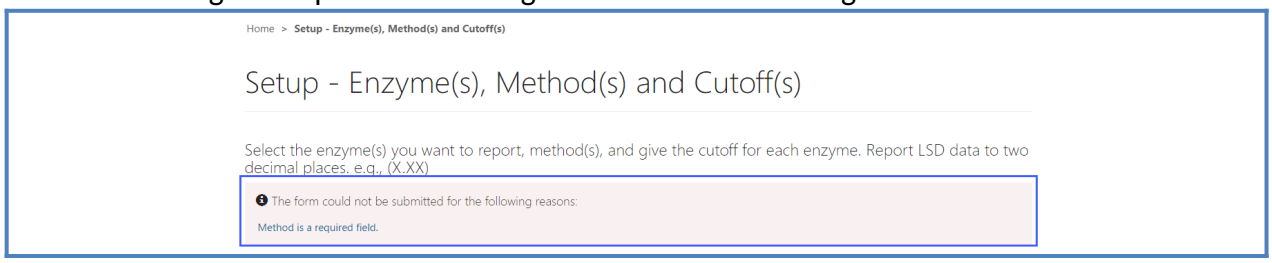


7. After Saving and Setting values, a green message will appear letting the User know that their entries have been **Saved.**



NOTE: The data entry page can be saved and re-saved as many times as needed, but each new save will overwrite the previous save(s). Returning to re-enter enzyme(s), method(s) and cutoff(s) will reset any already entered data.

8. If the User attempts to save the form without entering **all required fields**, they will receive an error message. Complete the missing fields and click **'Save'** again.

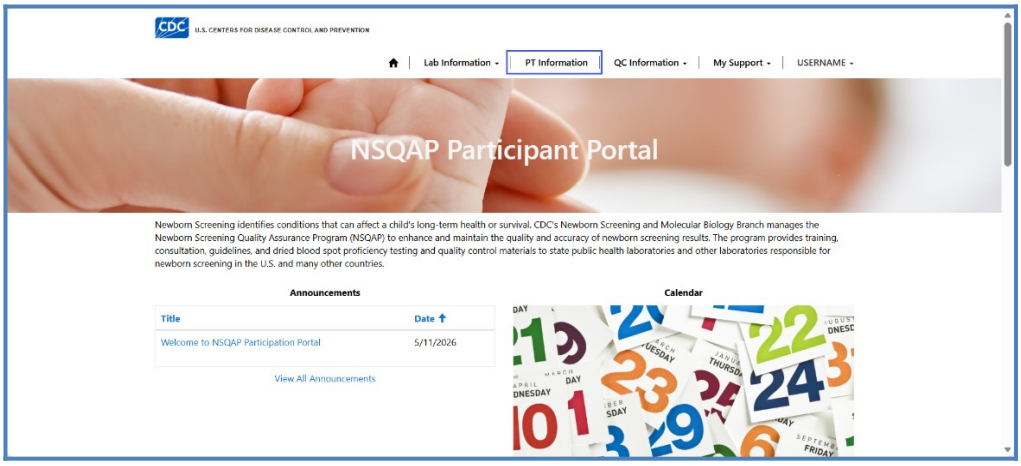


2. LDPT Specimen Data Entry Page

2.1 Navigation

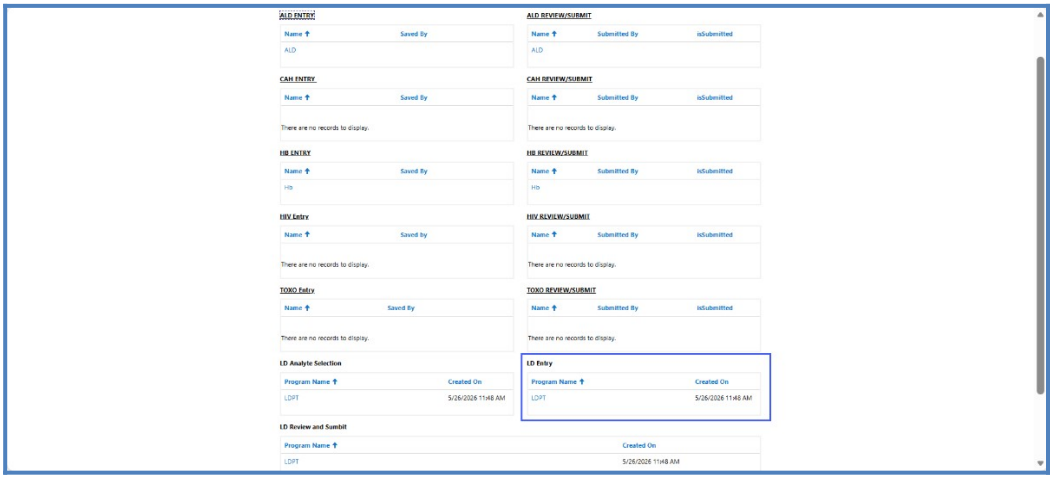
Review and save LDPT specimen data after Enzymes, Methods and Cutoffs have been entered and saved (see Section 1). Navigate to the LDPT program Review and Submit page. Access the page from **the 'Disease Specific PT'** landing page within **'PT Information'**.

1. Click **'PT Information'** from the top menu.



2. Click **'PT Information'** from the drop-down menu.

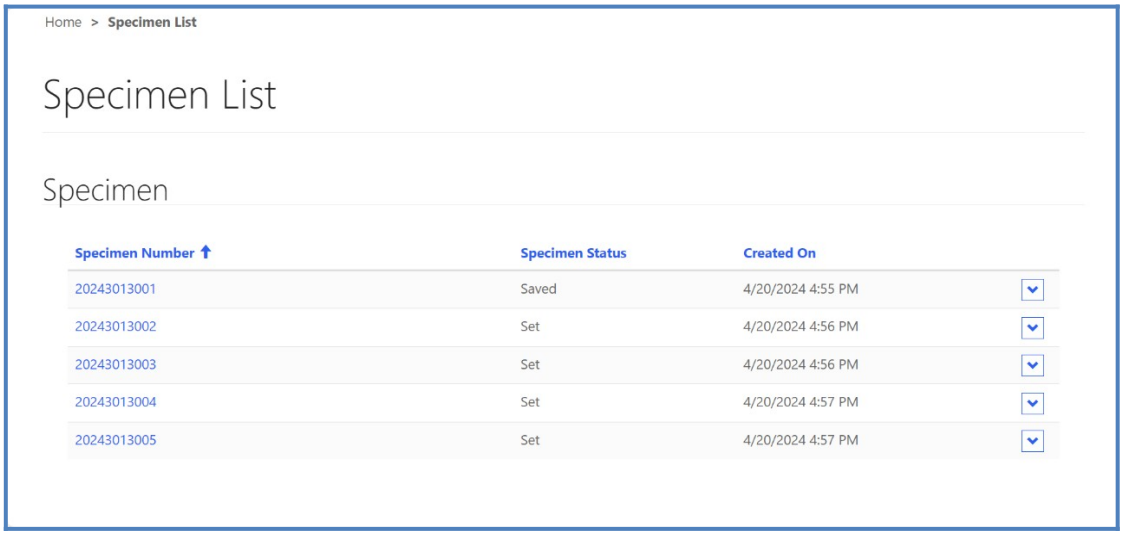
3. Select **'LDPT'** to navigate to the entry page.



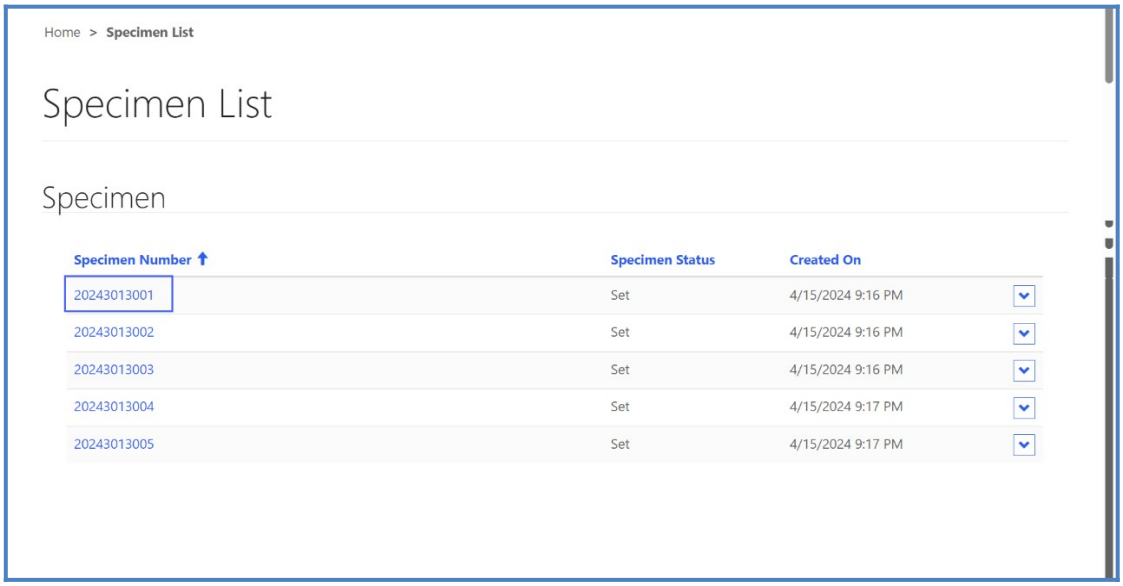
4. User will be directed to the LDPT **Enzyme**, **Method,** and **Cutoff** entry page to select **Enzymes** and enter **Method** and **Cutoff** data. Required fields are indicated with an asterisk(*).

2.2 Data Entry

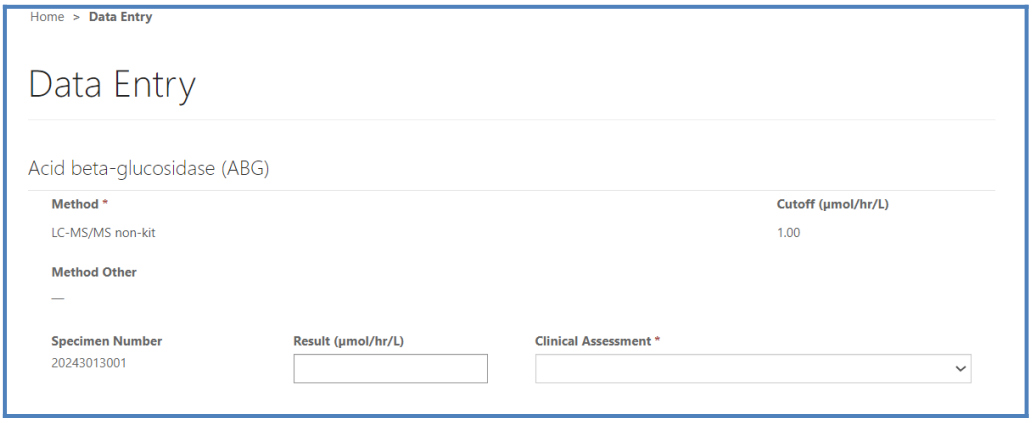
1. From the page titled 'Specimen List' the User can enter LDPT program results for each specimen. Navigation details can be found in Section 2.1.



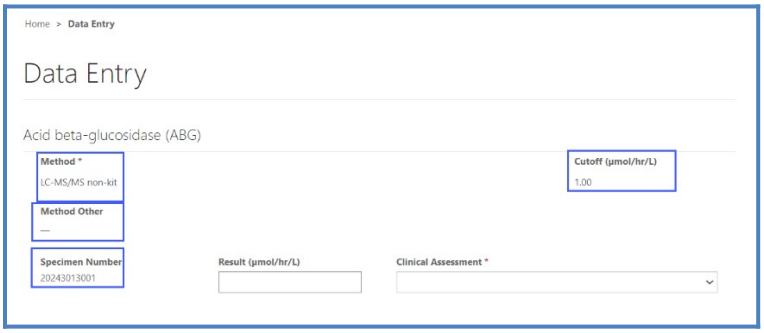
2. Select a specimen from the **Specimen List** to enter data for that specimen.



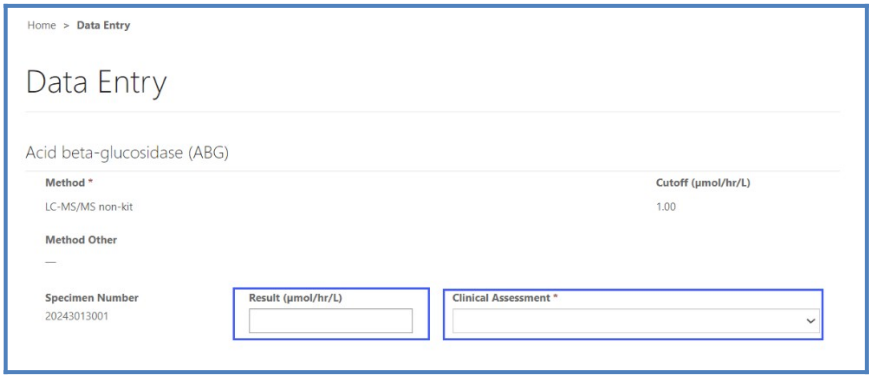
3. A **Data Entry** page will display with all the enzymes selected in the previous form.



4. For each Enzyme, the information previously entered for **Method**, **Cutoff**, and **Method Other** (if provided) will be prefilled, and the selected **Specimen Number** will display.

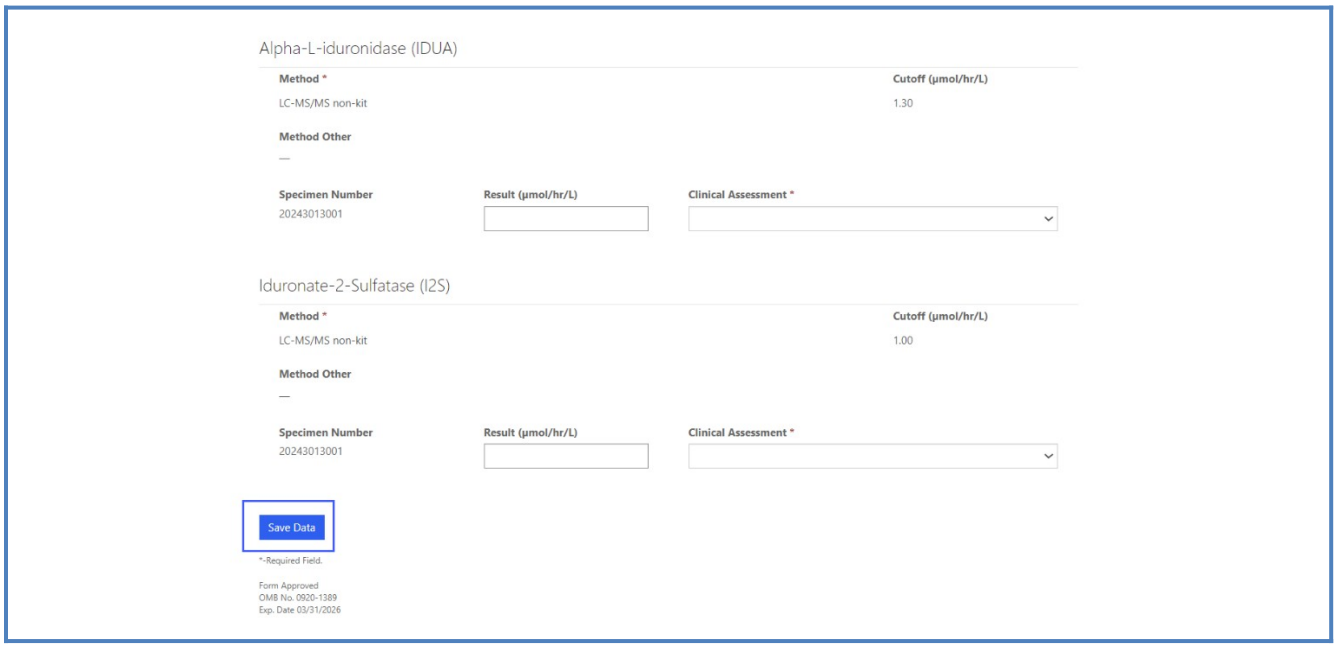


5. For each enzyme, enter the value in the **Result** field, and select an answer from the **Clinical Assessment** dropdown menu.

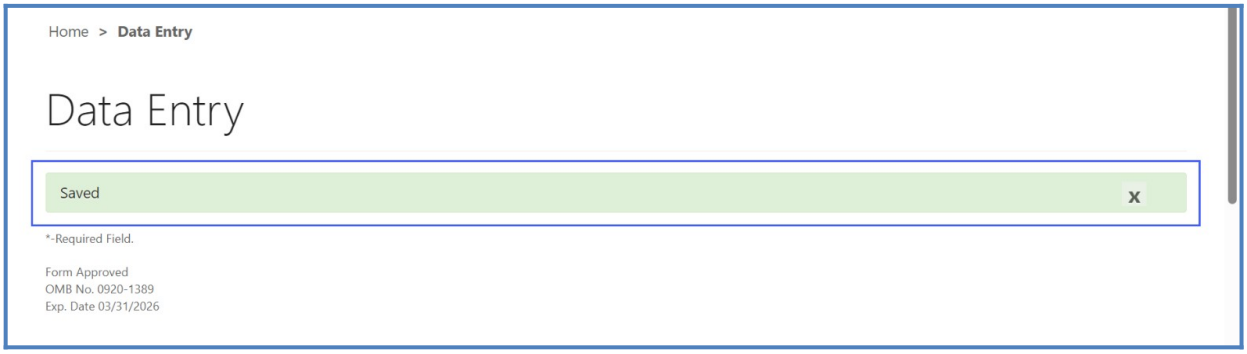


NOTE: The Result data is recorded to 2 decimal places. Values with fewer than 2 decimals may be entered, but ending zeros will be appended to the saved data.

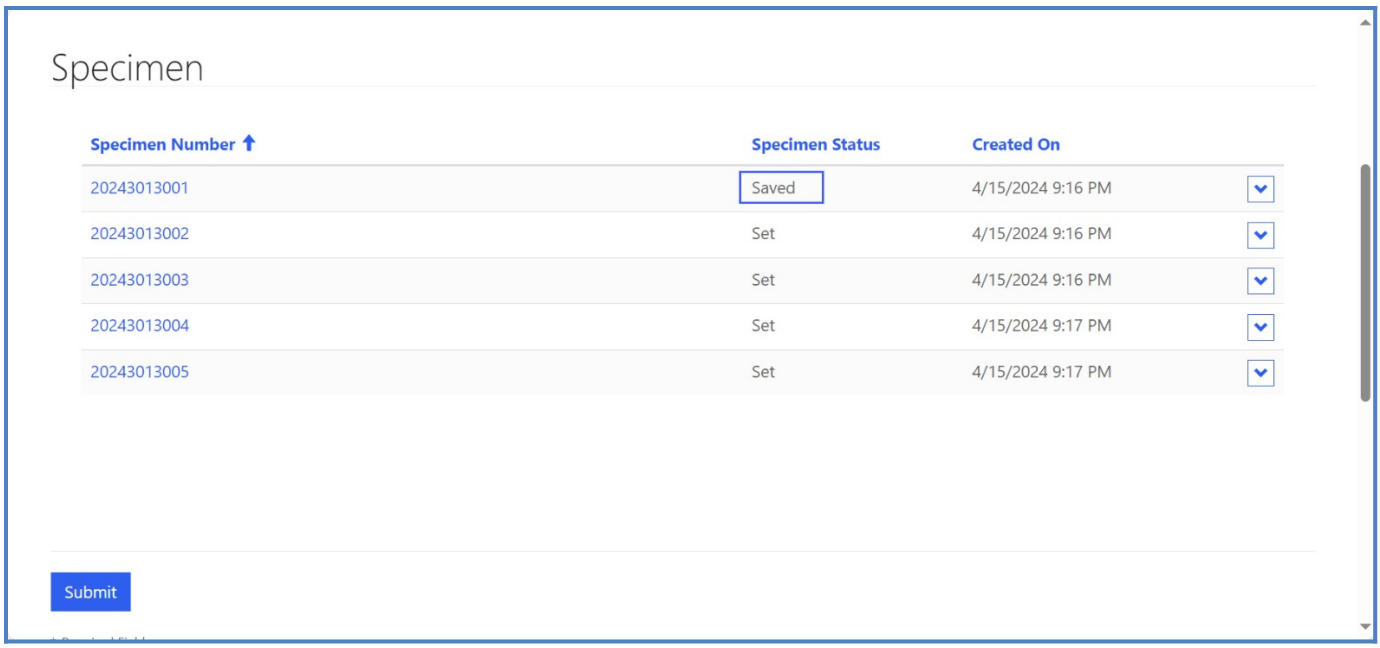
6. When all the information is complete, select **Save Data** at the bottom of the page.



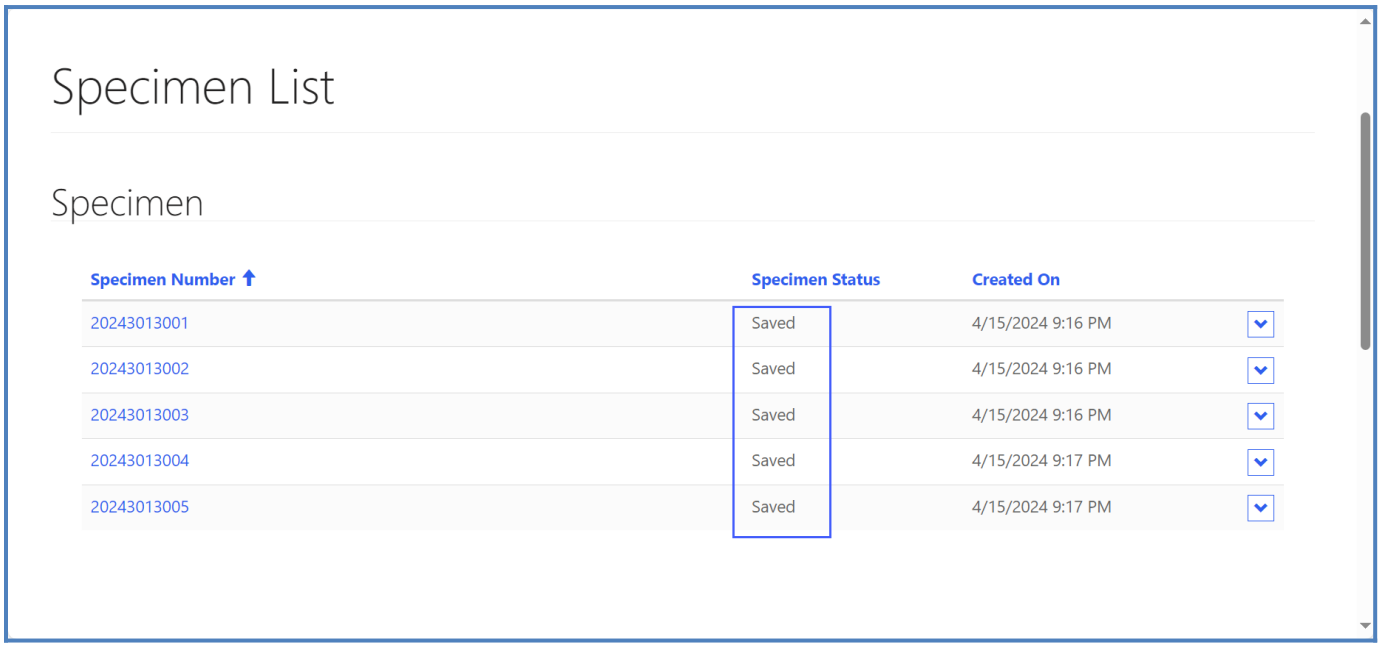
7. When the data has been successfully saved, a **Saved** banner will display.



8. Return to the **Specimen** page. Navigation details can be found in Section 2.1. The specimen for which data has been entered will show as **Saved**.



9. Repeat steps 2-8 until data has been saved for all specimens.

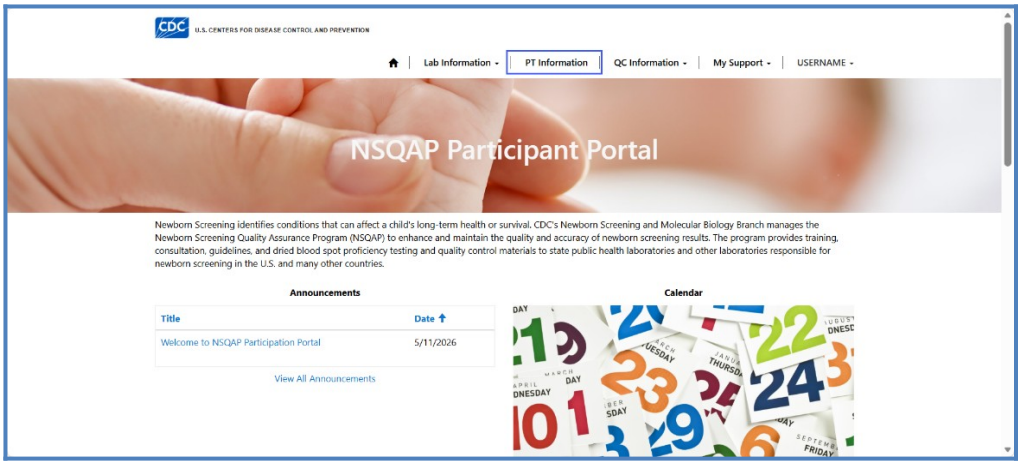


3. LDPT Review/Submit Page

3.1 Navigation

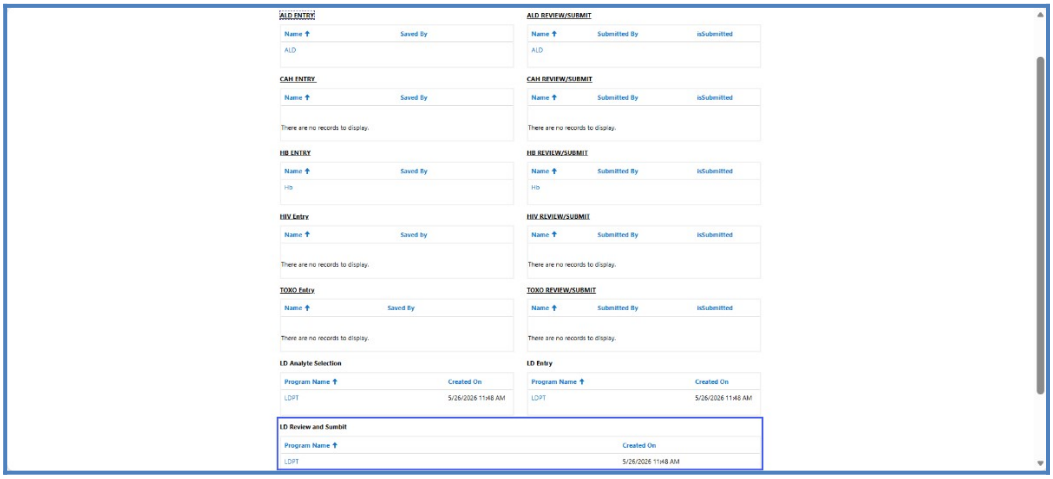
Review and submit LDPT specimen data after Enzymes, Methods and Cutoffs have been entered and saved (see Section 1) and Specimen data has been entered for each specimen (see Section 2). Access the page from **the 'Disease Specific PT'** landing page within **'PT Information'**.

1. Click **'PT Information'** from the top menu.



2. Click **'PT Information'** from the drop-down menu.

3. Select **'LDPT'** to navigate to the entry page.


ALD ENTRY
Name
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CAH REVIEW/SUBMIT
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There are no records to display.
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Program Name
Created On
LDPT
5/26/2026 11:48 AM
LD Review and Sumbit
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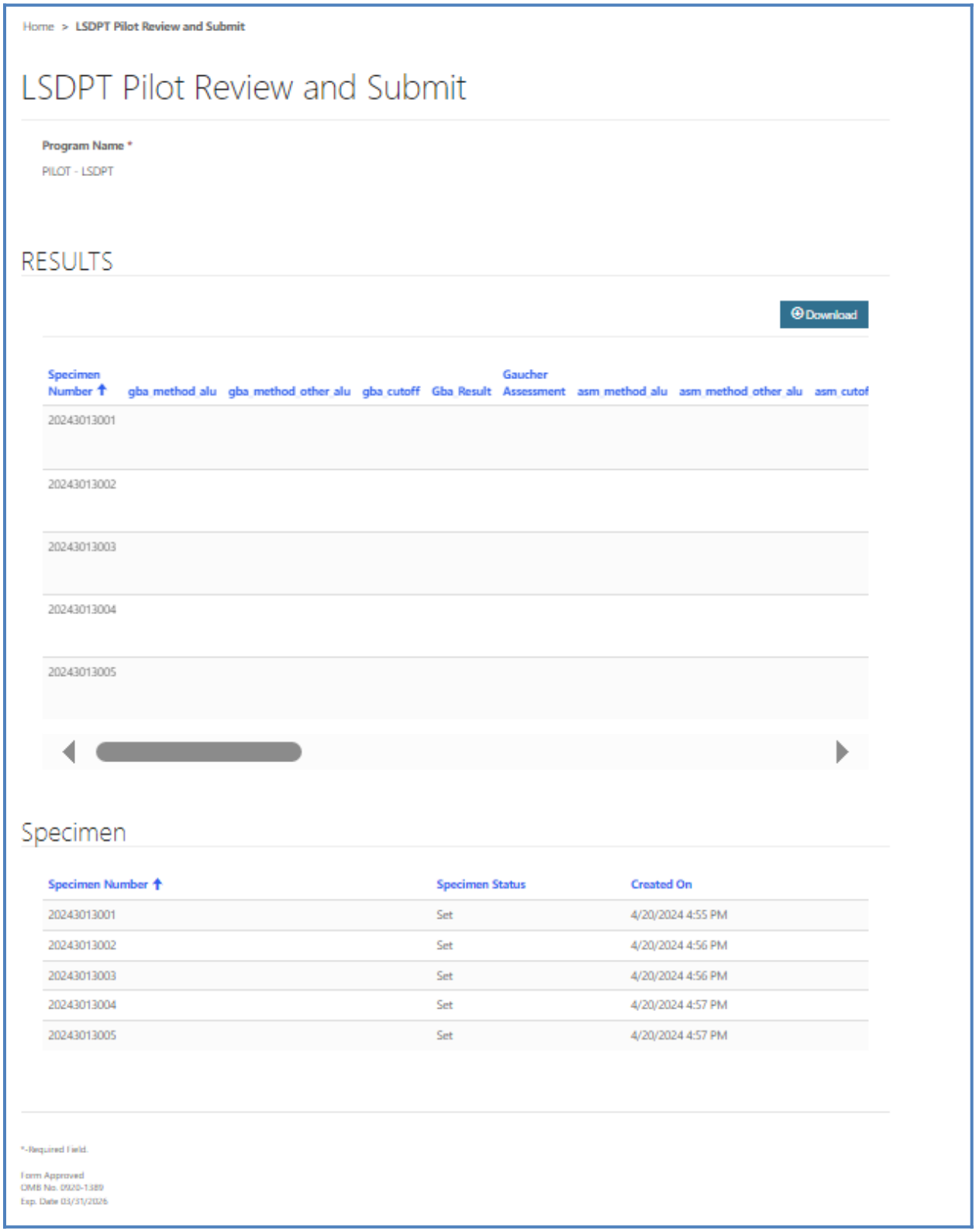
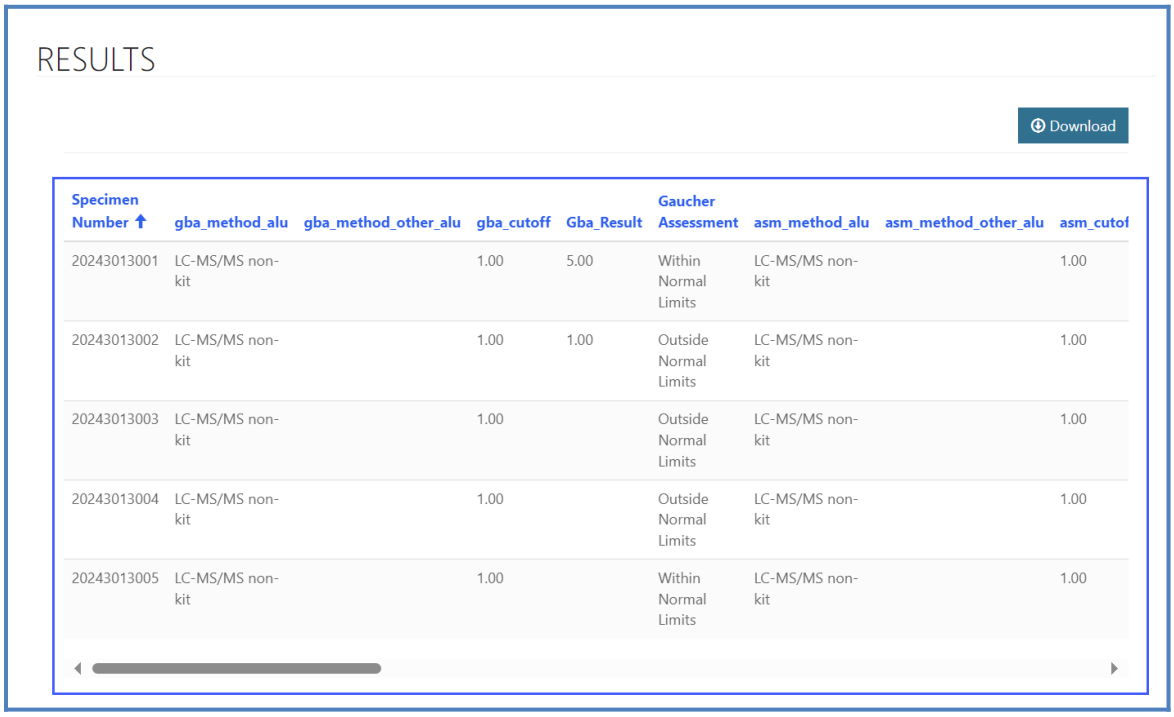
LDPT
5/26/2026 11:48 AM

3.2 Review/Submit

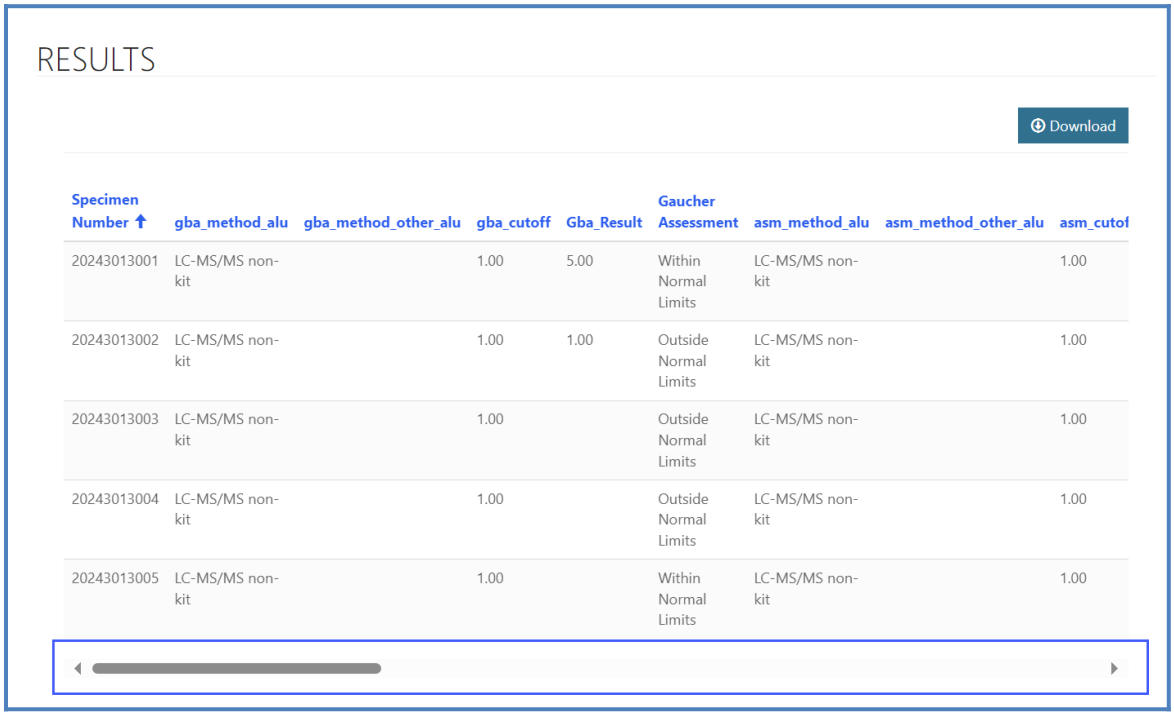
1. From the page titled 'LDPT Review/Submit', the User can review their entered LDPT program results and submit them. Navigation details can be found in Section 3.1.



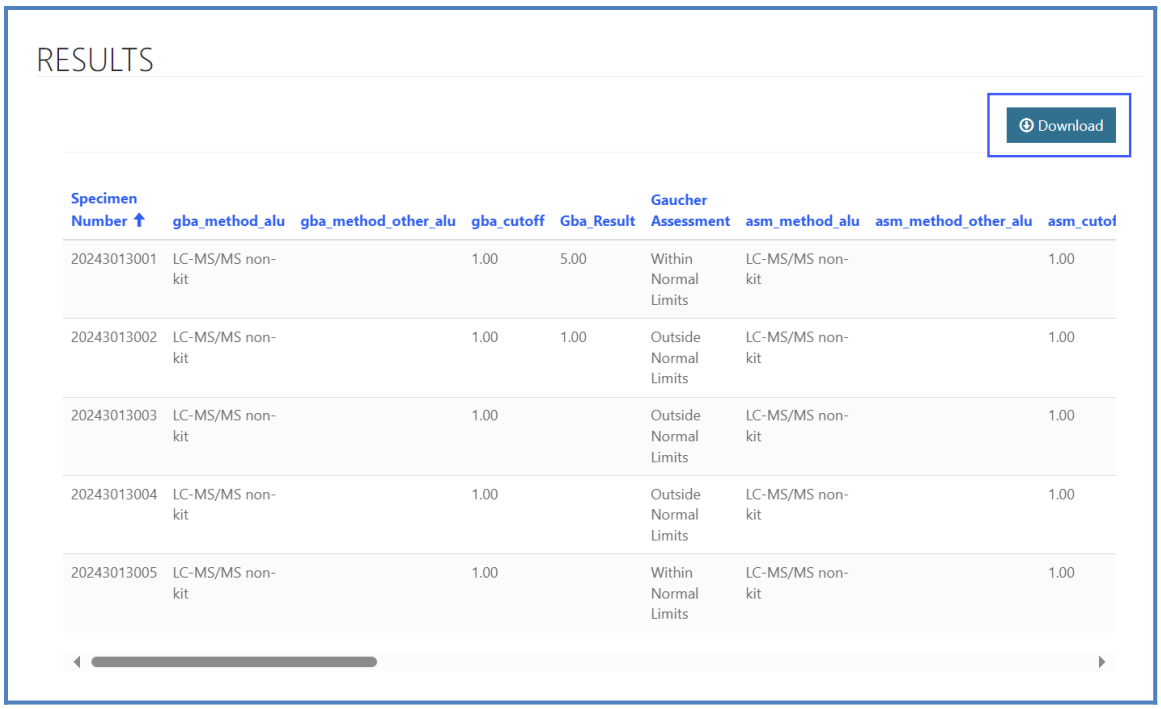
2. The RESULTS Section displays the User-entered data for each specimen.



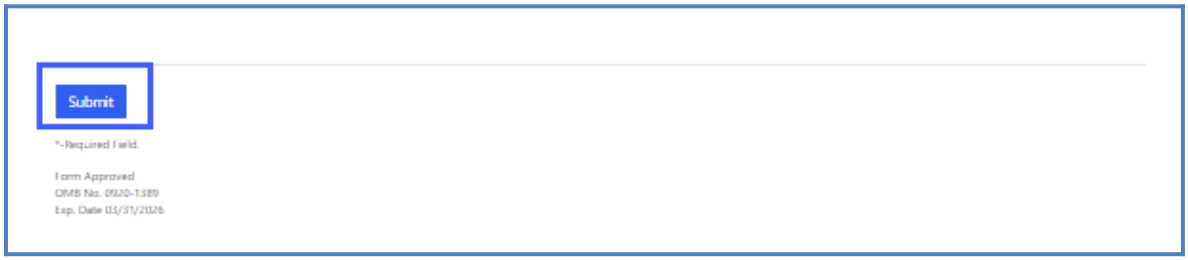
3. Users can utilize the horizontal scroll bar to see all the data for a given specimen.



4. A copy of all entered data can be downloaded by clicking the **Download** button in the upper right corner of the Results Section.



5. When User is satisfied with the entered data, clicking the **Submit** button at the bottom of the page will submit the data for the lab.



6. Data has been successfully submitted when a green **Submission completed successfully** message is displayed.